



HOLY GRACE ACADEMY OF MANAGEMENT STUDIES

ADMISSION POLICY

1. Title of the programme

This degree shall be called MASTER OF BUSINESS ADMINISTRATION (MBA).

2. Eligibility for admission

- a. Any student who has passed any degree of the University of Calicut (including degree programmes of SDE / Open degree programme of SDE, University of Calicut) or that of any other University or institute or institution recognized by the UGC or AICTE.
- b. Programmes of other Universities or institutions shall be in 10+ 2+ 3 pattern (or 10+ 2+ 4) under regular stream.
- c. In all the cases, the student should have passed the bachelor degree examination with not less than 50 % marks in aggregate including the marks of languages if any (without approximation, that is, 49.9999 % is not eligible since it is less than 50%), is eligible for admission.
- d. However, SC/ST, OBC, and other eligible communities shall be given relaxation as per University rules.

3. Admission Procedure

- a. The admission to the programme shall be made on the basis of the score in the entrance test called CMAT conducted by the All India Council for Technical Education (AICTE) or KMAT conducted by Admission Supervisory Committee, Govt of Kerala or CAT conducted by consortium of IIMs.
- b. Entrance test score and the marks of the Group Discussion, Personal Interview, and marks obtained by the candidates in the Plus Two /Pre degree examination put together in the following proportion:

| | | |
|----------------------|---|------------|
| Entrance test score | - | out of 120 |
| Plus Two / PDC marks | - | out of 30 |
| Group discussion | - | out of 25 |
| Personal Interview | - | out of 25 |
| Total | - | out of 200 |



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- c. The minimum required test score to be eligible for admission to MBA programme of University of Calicut is 10% of the maximum of the respective entrance examinations for all candidates and 7.5% for SC / ST candidates.
- d. All entrance tests shall be considered at par and will be converted to a common denominator of 120 for the purpose of preparing rank list.
- e. The weightage for Plus Two / PDC shall be based on total marks obtained by the students in all parts, (that is, languages and subjects or Part I, Part II and Part III). Up to 50% aggregate marks obtained in the plus two examinations: No Weightage. Every one per cent of over and above 50 percent, one mark will be given subject to a maximum of 30 marks for Higher Secondary or equivalent thereof. For calculating this academic weightage, marks obtained in the Plus two/ Higher Secondary / PDC up to 0.49% will be rounded to lower full digit marks and 0.5 and above will be rounded to next full digit marks.
- f. A rank list shall be prepared based on the final rank score computed as above and a counseling session shall be conducted for admission to the MBA Programme. While preparing the rank list, if there is same index mark for more than one candidate, they will be ranked on the basis of the score of the test. Even after this, there is a tie they will be ranked on the basis of actual marks obtained for Plus Two examination. If tie exists even after with this, the date of birth is to be considered and the elder person is to be given preference in the admission.
- g. The candidates admitted to the MBA programme must produce the qualifying degree mark list/ provisional certificate/ confidential mark list, latest at the last date of closing MBA Admission by the University. If he/she fails to produce the same, his or her admission will be cancelled on the next working day. The University will not be liable for the loss caused to the student.
- h. Reservation of seats shall be followed strictly for admission as per the Kerala Government Rules applicable for the professional colleges.
- i. Candidates while appearing for the selection must produce valid test score before the selection committee.
- j. Based on the Test Score, the candidate shall be shortlisted for Group Discussion and Personal Interview at least thrice the number of seats or the actual number of applicants whichever is lesser shall



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be the number of candidates invited for Group Discussion and Personal Interview.

- k. Admission shall be strictly based on the rank list or lists that the institutes prepare and publish based on the above.
- l. The institute shall send one copy each of such rank list or lists of the candidates admitted to the Registrar, University within two weeks of its closing admission each year.
- m. The University may prepare a calendar of MBA events for admission, class commencement and ending, end-semester university exam, etc. The date of publication of notification inviting applications, last date of receipt of filled up applications, date of admission and commencement of classes shall be based on the calendar of events for MBA issued by the University.
- n. If the University does not publish the calendar for MBA events the institutes shall admit students and start classes only after getting a letter of approval of the schedule for the above from the University.

4. Electives Offered

- Human Resources Management
- Marketing
- Finance
- International Business
- Systems

5. Number of Seats

Intake: 120 seats / 2 Batch
